

Residential Permit Stairs Applicant Checklist



The following is a checklist of required items, forms and standard details for Residential Stairs Shop Drawings or standalone permit only. Please note that this checklist is not intended to be all-inclusive. Due to changes in code, regulations and ordinances, other requirements may apply.

[Please follow the City of Miami's Standard Naming Convention for documents and drawings.](#)

Required Permit Applications

- Building permit

Permit Review Disciplines

- Building
- Structural

Documents Required for Upload:

- A complete building permit application. *File name: PAP-*
- Stairs shop drawing (Including a floor plan with the location of the proposed stairs), signed and sealed by the delegated designer (Professional Engineer P.E.). File name: SD-
- Structural signed and sealed by the delegated engineer designer (Professional Engineer P.E.). File name: ETR-
- If the process is applied under a master permit, shop drawings and calculations shall be reviewed by the Architect or Engineer of Record in general conformance to the design of the building. (FBC 107.3.4.1)

Required Inspections:

- Structural in progress
- Final Building