

CITY OF MIAMI
DEPARTMENT OF RESILIENCE AND PUBLIC WORKS
DEVELOPMENT AND ROADWAY PLANS SECTION
APPLICATION
SUBDIVISION IMPROVEMENT BOND AGREEMENT
PLEASE TYPE OR PRINT

DATE _____

1. Name of Owner or Owners _____
(If Corp. - Name of Corp. as shown on Deed)
Email address: _____

Plan Process #: _____

Phone number: _____
2. Address of Property: _____
3. Provide the following documents:
 - A. A copy of Tentative Plat approval letter by the Plat and Street Committee.If Owner is a private individual:
 - B. Provide Warranty Deed.
 - C. Provide latest property tax notice WITH LEGAL DESCRIPTION.
 - D. Name of the bank and as to which method of bonding the owner choses:
 - a) Cashier's check.
 - b) Letter of Credit.
 - c) Performance bond.
 - E. An 8 ½ " x 11" size of table listing the bond amount and improvements required.If Owner is a Corporation, or LLC, in addition to A, B, C, D, E and F above, provide:
 - F. The Florida Good standings document and sunbiz detail by entity name for each corporation/company involved.
 - G. Original of Opinion of title, to include who can sign for the owner (this takes the place of a corporate resolution)If Owner is a Partnership or Trust, in addition to A, B, C, D, E, F, G and H above, provide:
 - H. Original partnership or trust documentation of authority to execute documents/written consent from owners.
4. The complete application package must be submitted by email to Arelys Guzman to aguzman@miamigov.com.

* Application fee is \$2800.00, recording fees depend on the number of pages. Your fees will be determined and invoiced to you when you receive your prepared agreement via email.

* This fee subject to revision without notice.

APPROVED/DISAPPROVED:

SUPERVISOR OF PLATS

FOR OFFICE USE:

- Tentative Plat is in ACTIVE status; to also take into account 15-day scheduling for Plat and Street meeting.
 Tentative Plat is NOT wholly or partially located within a NCD.