

City of Miami

3500 Pan American Drive
Miami, FL 33133
www.miamigov.com

Meeting Minutes

Tuesday, February 06, 2024
10:00 AM
Commission Chambers

Civil Service Board

Troy Sutton, Chairperson
Rodrigo Jimenez, Chief Examiner
Rafael Cabrera, Board Member
Ulysses Garcia, Board Member
Wilbur Jackson, Jr., Board Member

Pledge of Allegiance

The meeting was called to order at 10:00 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Troy Sutton	Chairperson	Present
Rodrigo Jimenez	Chief Examiner	Present
Rafael Cabrera	Board Member	Excused
Ulysses Garcia	Board Member	Present
Wilbur M. Jackson, Jr.	Board Member	Excused

Adoption of Agenda

Chair Sutton asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:

Motion by Board Member Jimenez, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:

AYES: Sutton, Jimenez, Garcia

A. Approving of the Minutes

A.1 Civil Service Board - Regular Meeting - January 23, 2024

Motion by Board Member Jimenez, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:

AYES: Sutton, Jimenez, Garcia

B. Personnel Matters

B.1 Copy of a memorandum from Asael Marrero, Director, Building Department, requesting an extension of probationary period of Dubraska Fort Arrinda, Building Services Assistant IV, for six (6) additional months beyond February 14, 2024. (DISCUSSION)

ITEM ADDITION

Dubraska Fort Arrinda, Building Services Assistant IV and Luis Torres, Assistant Director, Department of Building, appeared before the Board. Chair Sutton asked the employee if she understood and agreed with the request. Ms. Arrinda responded in the affirmative. Mr. Torres advised the Board that the department would make Ms. Arrinda permanent if she obtained the certification prior to the end of the extension, and added that the exam takes place in March.

Following discussion, the Board entered a motion to GRANT the extension as requested, which resulted as follows:

AYES: Sutton, Jimenez, Garcia

B.2 Copy of a memorandum from Chief Joseph F. Zahralban, Director, Fire-Rescue Department, requesting an extension of probationary period of Rafael Avellan, Heavy Equipment Mechanic Supervisor, for six (6) additional months beyond February 13, 2024. (DISCUSSION)

ITEM ADDITION

Following appearances by the employee, and responses to questioning by Member Jimenez, the Board entered a motion to GRANT the extension as requested, which resulted as follows:

AYES: Sutton, Jimenez, Garcia

C. Military Leaves of Absence

C.1 Nicholas Macia, Firefighter, requests retro-active Duty Military Leave without pay from January 20, 2024 through January 28, 2024. Copy of a memorandum submitted. (DISCUSSION)

AYES: Sutton, Jimenez, Garcia

D. Disciplinary Matters

D.1 Copy of a letter from Chief of Police Manuel A. Morales, Department of Police, notifying Stephanie Rubio, Police Officer, of a 50-hour suspension, effective January 28, 2024. (NOTIFICATION)

D.2 Copy of a letter from Chief of Police Manuel A. Morales, Department of Police, notifying Sergio Milan, Police Officer, of a 60-hour suspension, effective February 1, 2024. (NOTIFICATION)

D.3 Copy of a letter from Chief Joseph F. Zahralban, Director, Department of Fire Rescue, notifying Alberto Diaz, Firefighter, of 24-hour suspension, effective January 16, 2024. (NOTIFICATION)

D.4 Copy of a letter from Chief of Police Manuel A. Morales, Department of Police, notifying Roberto Heredia Rubio, Police Officer, of a 40-hour forfeiture, effective January 31, 2024. (NOTIFICATION)

E. General Items

E.1 Settlement Agreement between the City of Miami and Barbara Reyes, Public Service Aide, concerning her Appeal Hearing, relative to an 80-hour suspension, effective February 18, 2023, (CSB#23-07D). (NOTIFICATION)

Appeal Hearing will be closed and removed from the Board's docket.

F. Reports

F.1 Hearings Pending List as of February 6, 2024. (NOTIFICATION)

G. Requests for Hearings

None

H. Today's Hearings

H.1 Appeal Hearing on behalf of Wisler Andre, IT Tech III, concerning his 8-hour suspension, effective October 3, 2022.

Jazmine Preston O'Neal, Assistant City Attorney, advised the Board of the department's decision to reduce the discipline to a reprimand only. Therefore, the Hearing of Appeal is considered withdrawn and removed from the Board's docket.

ADJOURNMENT:

There being no further business before the Board, a motion was entered to adjourn the meeting at 10:15 am, which resulted as follows:

Motion by Board Member Garcia, seconded by Board Member Jimenez, that this matter be Approved, passed by the following vote:

AYES: Sutton, Jimenez, Garcia

SIGNATURE: Troy Sutton, Chairperson

ATTEST: Tishria L. Mindingall, Executive Secretary