

City of Miami

3500 Pan American Drive  
Miami, FL 33133

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Meeting Minutes

Monday, August 05, 2019

9:00 AM

Commission Chambers

Civil Service Board

Troy Sutton, Chairperson  
Michael Dames, Chief Examiner  
Rafael Cabrera, Board Member  
Ulysses Garcia, Board Member  
Wilbur Jackson, Jr., Board Member

Pledge of Allegiance

The meeting was called to order at 9:17 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Troy Sutton	Chairperson	Present
Michael Dames	Chief Examiner	Present
Rafael Cabrera	Board Member	Present
Ulysses Garcia	Board Member	Absent
Wilbur M. Jackson, Jr.	Board Member	Present

Adoption of Agenda

Chair Sutton asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:

Motion by Board Member Jackson, Jr., seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Jackson, Jr.

- A. Approving of the Minutes
- B. Personnel Matters
- C. Military Leaves of Absence
- D. Disciplinary Matters
- E. General Items
- F. Reports
- G. Requests for Hearings
- H. Today's Hearings
  - H.1 Hearing Appeal on behalf of Xiao-Wen Michelle Choi, Principal Staff Analyst, concerning her demotion, effective November 14, 2017.

Chair Sutton called forth the scheduled hearing of appeal. Adanna Ferguson, Assistant City Attorney, appeared before the Board and asked for a Continuance in this matter, due to the lack of required witnesses' availability. She added that they were in contact with the Office and are considering rescheduling the hearing for October.

Chair Sutton asked for the employee's response. Charles Mays, attorney on behalf of Ms. Choi, appeared before the Board and stated that he reluctantly agrees with the Continuance request. He added that his client asks that the hearing be set in October and that the Board not entertain any more such requests from the department.

Member Dames advised that the Board would not grant any more Continuances from either side. Chair Sutton asked if there were available dates in October, as mentioned by the Assistant City Attorney. The Executive Secretary responded in the affirmative, adding that she was working with the attorneys in scheduling two days in October.

Following discussion, the Board considered a motion to GRANT the department's request for a Continuance, which resulted as follows:

Motion by Board Member Jackson, Jr., seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Jackson, Jr.

ADJOURNMENT:

There being no further business before the Board, a motion was entered to adjourn the meeting at 9:22 am, which resulted as follows:

Motion by Board Member Jackson, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Jackson, Jr.

SIGNATURE:

**Troy Sutton, Chairperson**

**ATTEST:**

Tishria L. Mindingall, Executive Secretary