

City of Miami

3500 Pan American Drive  
Miami, FL 33133

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Meeting Minutes  
Tuesday, August 06, 2019  
9:00 AM

Commission Chambers

Civil Service Board

Troy Sutton, Chairperson  
Michael Dames, Chief Examiner  
Rafael Cabrera, Board Member  
Ulysses Garcia, Board Member  
Wilbur Jackson, Jr., Board Member

Pledge of Allegiance

The meeting was called to order at 9:15 am, with the Pledge of Allegiance. At commencement of the meeting, attendance was as follows:

Attendee Name	Title	Status
Troy Sutton	Chairperson	Present
Michael Dames	Chief Examiner	Present
Rafael Cabrera	Board Member	Present
Ulysses Garcia	Board Member	Present
Wilbur M. Jackson, Jr.	Board Member	Absent

Adoption of Agenda

Chair Sutton asked if there were any revisions to the Agenda. Hearing none, a motion to adopt the Agenda as printed was considered and resulted as follows:

Motion by Board Member Dames, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Garcia

A. Approving of the Minutes

A.1 Civil Service Board - Regular Meeting - July 23, 2019

A motion was entered to approve the Minutes as presented, which resulted as follows:

Motion by Board Member Dames, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Garcia

B. Personnel Matters

B.1 Copy of a memorandum from Chief Jorge R. Colina, Director, Department of Police, requesting an extension of probationary period of David Torres, Police Officer, for six (6) additional months beyond October 3, 2019. (DISCUSSION)

Following an appearance by the employee, who responded to questions by the Board, a motion to GRANT the request of the department was considered and resulted as follows:

Motion by Board Member Dames, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Garcia

B.2 Copy of a memorandum from Chief Jorge R. Colina, Director, Department of Police, requesting an extension of probationary period of Zamir Vargas Valerio, Police Officer, for three (3) additional months beyond September 5, 2019. (DISCUSSION)

Following an appearance by the employee, who responded to questions by the Board, a motion to GRANT the request of the department was considered and resulted as follows:

Motion by Board Member Dames, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Garcia

B.3 Copy of a memorandum from Angela Roberts, Director, Department of Human Resources, informing Marcela Montoya, Service Center Representative - NET, of her return to her former classification of Service Center Aide, effective August 2, 2019. (NOTIFICATION)

B.4 Copy of a memorandum from Angela Roberts, Director, Department of Human Resources, informing Ashley McGregor, Customer Service Representative, of her return to her former classification of Administrative Aide I, effective August 2, 2019. (NOTIFICATION)

C. Military Leaves of Absence

C.1 Roberto Luna, Firefighter, requests re-employment as a Firefighter, following his return from Military Leave. Copy of his Discharge Memorandum indicating Honorable Discharge submitted. (DISCUSSION)

The Board entered a motion to approve the reemployment as requested, and thanked the employee for his service.

Motion by Board Member Dames, seconded by Board Member Cabrera, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Garcia

C.2 Raweewan Andrews, GIS Data Specialist, requests Military Leave without pay from July 28, 2019 through August 10, 2019. Copy of Orders submitted. (DISCUSSION)

The Board entered a motion to approve the leave as requested, and thanked the employee for her service.

Motion by Board Member Dames, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Garcia

D. Disciplinary Matters

D.1 Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Deborah Hudson, Typist Clerk III, of a 120-hour suspension, effective July 24, 2019. (NOTIFICATION)

D.2 Copy of a letter from Chief Jorge R. Colina, Director, Department of Police, notifying Leandro Abad, Police Officer, of a 10-hour suspension, effective August 1, 2019. (NOTIFICATION)

E. General Items

E.1 Copy of a Judgment from Emilio T. Gonzalez, City Manager, concerning the Appeal hearing on behalf of Sandy Dorsainvil, Cultural Arts Center Manager, relative to her termination, effective April 4, 2016. (NOTIFICATION)

Hearing will be closed and removed from the Board's docket.

E.2 Copy of a Joint Request to Continue from Eugene Gibbons, Attorney, and Adanna Ferguson, Assistant City Attorney, concerning the Appeal hearing of Vincent Miller, Police Officer, relative to his 40-hour suspension, effective January 22, 2018. (DISCUSSION)

Hearing is scheduled for today.

Adanna Ferguson, Assistant City Attorney, appeared before the Board and advised that there is an agreement between the respective parties and she should have the finalized settlement by the next meeting. Following discussion, the Board considered a motion to GRANT the continuance as requested, which resulted as follows:

Motion by Board Member Dames, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Dames, Cabrera, Garcia

F. Reports

F.1 Hearings Pending List as of August 6, 2019. (NOTIFICATION)

G. Requests for Hearings

- G.1 Request from Maximiliano Valdes, Police Sergeant, for an Investigation Hearing pursuant to Civil Service Rule 16.1 - Investigation By the Board and a Grievance hearing pursuant to Civil Service Rule 16.2- Complaint by Employee, alleging a violation of Civil Service Rules 6.2- Promotional Examinations and 7.3- Duration of Registers, concerning the examination process for the 2017 Police Lieutenant's exam. (DISCUSSION)

The Executive Secretary advised the Board that the office had received an email from Sergeant Valdes requesting that this matter be carried over to the next meeting. The request will be placed on the agenda of August 20, 2019.

H. Today's Hearings

- H.1 Hearing of Appeal on behalf of Xiao-Wen Michelle Choi, Principal Staff Analyst, concerning her demotion, effective November 14, 2017. (Continuation from August 5, 2019).

At the meeting of August 5, 2019, the Board agreed to reschedule this matter for a Special meeting in October.

- H.2 Hearing of Appeal on behalf of Vincent Miller, Police Officer, concerning his 40-hour suspension, effective January 22, 2018.

Joint continuance was granted at today's meeting. This matter will be rescheduled in accordance with the Board's continuance policy.

ADJOURNMENT:

There being no further business before the Board, a motion was entered to adjourn the meeting at 9:20 am, which resulted as follows:

Motion by Board Member Cabrera, seconded by Board Member Garcia, that this matter be Approved, passed by the following vote:

**AYES:** Sutton, Cabrera, Garcia

**NAYS:** Dames

SIGNATURE: \_\_\_\_\_  
Troy Sutton, Board Chairperson

ATTEST: \_\_\_\_\_  
Tishria L. Mindingall, Executive Secretary