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OFFICE OF THE CITY CLERK
CITY OF MIAMI

APPLICATION FOR HISTORIC AND ENVIRONMENTAL PRESERVATION BOARD

Ana

Perez

FIRST NAME

LAST NAME

4001 SW 6 St, Miami, FL, 33139

RESIDENCE ADDRESS, CITY, STATE, ZIP CODE

Historic Preservation Program Analyst anap1090@gmail.com

OCCUPATION

E-MAIL ADDRESS

Advisory Council on Historic Preservation

BUSINESS / EMPLOYER

305-587-6989

TELEPHONE (HOME)

TELEPHONE (BUSINESS)

CITY CODE SECTION 62-27(B) STATES, ALL MEMBERS OF THE BOARD SHALL BE FROM THE ELECTORATE OF THE CITY.

ARE YOU AN ELECTOR OF THE CITY OF MIAMI?

☒ YES ☐ NO

CITY CODE SECTION 62-27(B) STATES, MEMBERS OF THE BOARD SHALL NOT BE TRANSACTING BUSINESS WITH THE CITY.

HAVE YOU ENTERED INTO A CONTRACT OR ARE YOU CURRENTLY TRANSACTING ANY BUSINESS WITH THE CITY OF MIAMI
OR ANY PERSON OR AGENCY ACTING FOR THE CITY?

☐ YES ☒ NO

BELOW PLEASE LIST ANY PROPERTY(IES) OWNED BY YOU THAT ARE LOCATED WITHIN THE CITY OF MIAMI LIMITS:

Primary Residence: 4001 SW 6 St, Miami, FL, 33139

**THE HISTORIC AND ENVIRONMENTAL PRESERVATION BOARD MUST BE COMPOSED OF THE FOLLOWING POSITIONS BELOW.
PLEASE CHECK ALL CATEGORIES THAT PERTAIN TO YOU:**

- Nominees for the professional positions who meet the demonstrated knowledge and requirement should also check "citizen."
- Nominees who meet any of the categories listed should also check "alternate member."

- | | |
|--|--|
| <input type="checkbox"/> ARCHITECT WHO IS OR HAS BEEN REGISTERED IN THE STATE OF FLORIDA | <input type="checkbox"/> EXPERIENCED REAL ESTATE BROKER WHO IS OR HAS BEEN LICENSED BY THE STATE OF FLORIDA |
| <input type="checkbox"/> LANDSCAPE ARCHITECT WHO IS OR HAS BEEN REGISTERED IN THE STATE OF FLORIDA | <input type="checkbox"/> PERSON EXPERIENCED IN THE FIELD OF BUSINESS AND FINANCE OR LAW |
| <input checked="" type="checkbox"/> HISTORIAN OR ARCHITECTURAL HISTORIAN QUALIFIED BY MEANS OF EDUCATION OR EXPERIENCE AND HAVING DEMONSTRATED KNOWLEDGE AND INTEREST IN MIAMI-DADE COUNTY HISTORY AND ARCHITECTURAL HISTORY | <input checked="" type="checkbox"/> CITIZEN WITH DEMONSTRATED KNOWLEDGE AND INTEREST IN THE HISTORIC AND ARCHITECTURAL HERITAGE OF THE CITY AND/OR CONSERVATION OF THE NATURAL ENVIRONMENT |
| <input checked="" type="checkbox"/> ARCHITECT OR ARCHITECTURAL HISTORIAN HAVING DEMONSTRATED KNOWLEDGE AND EXPERIENCE IN ARCHITECTURAL RESTORATION AND HISTORIC PRESERVATION | <input checked="" type="checkbox"/> ALTERNATE MEMBER WHO QUALIFIES UNDER ONE OF THE ABOVE CATEGORIES |

I have read and understand the qualifications for members that are set forth in Miami City Code, and hereby certify that:

- (1) I am an elector of the City of Miami.
- (2) I agree to immediately notify the city clerk if I cease to be an elector of the city during the term of my office.
- (3) I agree to comply with Florida Statue Chapter 112, Section 2-11.1 of Miami-Dade County Code and Sections 2-611 to 2-619, Miami City Code, as amended, which prohibits me from having a conflict of interest relative to any matter or application before the board as defined by the aforementioned laws.
- (4) I agree to comply with Florida Statute Section 286.012, as amended, which prohibits me from having a voting conflict of interest.
- (5) I agree to comply with Section 2-612 of the Miami City Code which prohibits me from entering into any contract or transact any business with the city or any person or agency acting for the city, or from appearing in representation of any third party before any board, commission or agency of which I am a member. I also understand that prohibition upon activity which is set forth above remains in effect for a period of two years after I have left city service.
- (6) I am not a candidate for elective political office and if I were to become a candidate for elective political office during my term that such actions shall be deemed a tender of resignation effective upon whichever occurs first:
 - (1) At the time such board member receives contributions or makes expenditures, or gives his or her consent for any other person to receive contributions or make expenditures, with a view to bringing about his or her nomination or election to public office;
 - (2) At the time such board member appoints a campaign treasurer and designates a primary depository; or
 - (3) At the time such board member files qualification papers and subscribes to a candidate's oath as required by law.

However, any individual that is required to resign from a city board under the circumstances described above may be reappointed to his or her city board position by a simple majority vote of the city commission.



SIGNATURE

8/21/2025

DATE

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REQUIRED ATTACHMENTS

- ☒ RÉSUMÉ WHICH INCLUDES EDUCATION, WORK EXPERIENCE, ORGANIZATIONS AND COMMUNITY ACTIVITIES.

OPTIONAL ATTACHMENTS

- ☒ LIST OF ANY PUBLISHED WORK OR PROJECTS RELATED TO HISTORIC PRESERVATION AND/OR ARCHITECTURAL HISTORY.
(IF NOT INCLUDED IN RÉSUMÉ/CV) -disregard. List is in Resume/CV

- ☐ NO MORE THAN TWO (2) LETTERS OF RECOMMENDATION

- ☐ CERTIFICATE OF COMPLETION OF ETHICS COURSE

INSTRUCTIONS FOR SUBMITTAL

COMPLETE FORM, PRINT, SIGN, AND MAIL OR HAND-DELIVER ORIGINAL FORM WITH THE REQUIRED ATTACHMENTS TO:

CITY CLERK'S OFFICE

CITY OF MIAMI

3500 PAN AMERICAN DRIVE

MIAMI, FL 33133

ATTN: NICOLE N. EWAN

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Unless noted as "Florida Statute 119 Exempt", all information submitted is considered public records. The Florida Public Records Act (FPRA) requires the City to make all public records available for inspection and to provide copies upon request.

Ana Maria Perez

anap1090@gmail.com

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EMPLOYMENT HISTORY

Advisory Council on Historic Preservation, Washington, D.C. & remote, 2019 - Present

Program Analyst/Forest Service Liaison, February 2024-Present

- Serve as technical expert in advising Forest Service Headquarter and local offices on how to improve compliance with Section 106 of the National Historic Preservation Act.
- Develop training, guidance, and tools related to managing historic preservation in emergency response scenarios and leasing federal historic properties to private industry.
- Review draft Section 106 documentation to identify any procedural issue in compliance practices and make recommendations for corrections, as necessary.

Senior Historic Preservation Specialist/Forest Service Liaison, May 2021-February 2024

- Advise Forest Service Headquarter and local units on how to improve compliance with Section 106 of the National Historic Preservation Act.
- Facilitate sensitive consultation meetings on nationwide issues or when resolving controversial adverse effects to historic properties that are highly significant to Tribes.
- Develop and deliver customized training curriculum on how to comply with the National Historic Preservation Act in emergency situations.
- Manage budget oversight for multiple interagency agreements.

Historic Preservation Specialist/Forest Service Liaison, November 2019-May 2021

- Serve as the ACHP's primary contact to advise Forest Service Headquarter Office on strategy for improving the agency's Section 106 operations.
- Shepherd the execution of a nationwide programmatic agreement to expedite historic preservation compliance
- Develop scope of work and administer two new interagency agreements related to training development and a nationwide college education program focused on historic preservation.
- Lead and manage three working groups of 4-6 people dedicated to the development new policies, proposing and setting working group goals, facilitating discussion, and identifying work to be accomplished by working group members.
- Serve as lead staff in organizing, analyzing, and addressing 800+ comments provided to the Forest Service regarding proposed nationwide programmatic agreement and 500+ comments received in the ACHP termination of a complex Section 106 consultation.
- Translate outreach materials from English into Spanish to increase outreach, as well as edit past translations to correct grammar and improve readability.
- Manage development and timely delivery of two custom training products on requirements of Section 106 and the new nationwide Programmatic Agreement.

Civic Works / U.S. Forest Service, Washington, D.C.

Forest Service National Heritage Program Resource Assistant, October 2018 - November 2019

- Analyze 52 region/state-wide agreements to identify compliance trends and issues.
- Propose solutions and prepare drafts of proposed nationwide programmatic agreement.

- Serve as project manager for nationwide programmatic agreement: lead working group, develop drafts, and implement consultation timeline.
- Develop scope of work for nationwide cooperating agreement with National Association of Tribal Historic Preservations Officers

Heritage Consulting, Inc., Philadelphia, PA

Part-time Consultant / June 2018 - December 2018

- Complete reconnaissance survey of buildings in historic downtown district, identifying character-defining characteristics that may contribute towards qualification for the National Register of Historic Places.
- Contribute to development of design guidelines for a historic downtown in rural Delaware.

Preservation Design Partnership, LLC, Philadelphia, PA

Communications Coordinator / March 2018 - July 2018

- Ensure quality in client deliverables, including historic preservation plans for the city of Annapolis, a management plan for a house museum in Virginia, and planning phase update reports for State Capitol rehabilitation project.
- Coordinated proposal development for preservation projects, including a UNESCO World Heritage site.

The Dade Heritage Trust (Cultural Heritage NGO), Miami, FL

Part-time Educator & Researcher / May 2017 - March 2018

- Conduct archival research and oral history interviews, evaluating a recreation facility property for local designation as a historic property
- Ensure quality of historic designation report by coordinating review and input from key stakeholders prior to formal submittal to the City of Miami.
- Present the Historic Designation Reports for a recreation facility in front of municipal and county Historic Preservation Boards.
- Create and maintain an office filing system for archives, documents, and files.
- Provide guided tours to elementary and middle school students as part of an initiative to connect students to historic places.

Cultural Heritage without Borders (Cultural Heritage NGO), Sarajevo, BiH

Office Assistant/Fellow / September 2015 - December 2015

- Manage activities related to the office's emergency recovery and post-conflict, peace-building programs.
- Interview different directors of partnering cultural institutions in the Balkans to evaluate programs and partnerships, and identify areas that would benefit from more resources.
- Summarize memos and conventions circulated by the European Union to facilitate Office Director's quick synthesis of the information.

EDUCATION

Masters in (Cultural Heritage) Conservation*

**Term commonly used in Europe for "historic preservation"*

Focus on heritage resources in urban planning and community-building, including in post-conflict societies.

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University of Gothenburg, Sweden
2014 - 2016

Bachelors of Arts in Art History
Bachelors of Arts in German
Minor in Chemistry
Florida State University
Tallahassee, FL
2009 - 2013

Parsons PreCollege Program in Architecture
New York, NY
Summer 2008

International Baccalaureate Diploma
German Proficiency C1 (Goethe Zertifikat)
Coral Reef Highschool
Miami, FL
2005 - 2009

LANGUAGES

English. Native fluency in speech, hearing, and writing.
Spanish. Native fluency in speech, hearing, and writing.
German. Intermediate fluency in speech, hearing, and writing

PUBLICATION

Perez, A. (2018, 31 March). *Designation Report: Key Biscayne Beach Club*. 685 Ocean Drive, Key Biscayne, Florida. <https://www.miamidade.gov/planning/library/reports/2018-03-final-designation-report.pdf>

ADDITIONAL TRAINING & EXPERIENCE

Conference Panelist. Bridge the Gap. Participated in a panel discussing integrating Section 106 and the National Historic Preservation Act, with participants from Council on Environmental Quality and Tribal Nations. March 2024

Education. Contracting Officer Representative (Level II) Course. September 2023

Education. 5-day Fire Archaeology Course. Learn the effect of different fire types on different types of materials common in historic properties and contributes towards qualification for joining a fire incident. May 2023

Volunteer. District of Columbia Preservation League Landmarks Committee. Conduct historical research and oral histories to contribute to local nominations. 2020-2022

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Certification. University of Richmond: GIS Fundamentals Certificate. Develop web map, story map and dashboard as final projects. May 2021

Certification. Center for Mediation: Mediation Fundamentals. Learn and practice technique of mediating conflict, allowing participants to propose and identify ways to resolve conflict with minimal intervention. April 2021

Certification. NPI: Conflict Management & Negotiation Skills for Cultural and Natural Resource Managers. Learn and practice technique of resolving conflict, focused on active listening, open dialogue, and proposing solutions. April 2019

Certification. IAP2 Foundations in Public Participation 5-Day Certification Program. Learn techniques of effectively and equitably engaging the public on issues that are important to them. March 2019

Education. Oral History Summer School: Mini Intensive. Learn technical methods of conducting and electronically storing oral history interviews; and conduct two oral history interviews. September 2018

Grant Winner & Project Lead. Quick - Build Challenge "Mira Eso Tu Project." Develop interpretation and signage for grant-sponsored project that enhances transportation and wayfinding in Miami's historic Little Havana. June 2017- December 2017

Volunteer. Balkan Museum Network Meet, See, Do Conference. Assisted with in-person logistics; conference focused on how to strengthen museum's role in society, improve its physical and intellectual access, and interpret heritage in a more inclusive way. April 2016

Training. 5-day Essentials of Advanced Interpersonal Skills. Participant in training course for young people from eight different countries on managing conflict and negotiations that may arise from different cultures, ethnicities or otherwise. March 2016

Volunteer. Ecotopia Bike Tour. Participate in self-organized international bicycle tour focused on volunteering with local cultural or environmental projects and organizations along the route. June 2015 - September 2016

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