

# Film Permit Checklist

If you are submitting a request for this application type, the below documents and/or plans may be required depending on your production.

Document Type	Special Notes/Comments	Required/Optional
<b>Certificate of Insurance from Organization</b>	The following wording must be added to the COI under the Description of Operations: "City of Miami is listed as Additional Insured with respect to claims arising out of the Operations of the named Insured. Coverage is Primary & Non-Contributory basis"	Required for all
<b>COVID-19 Contact on site</b>	Name, Email and Phone number	Required for all
<b>Florida Department of Transportation (FDOT)</b>	When filming/taking pictures on a State Road	Required when applicable
<b>Property Owner's approval</b>	When filming/photographing on a private property	Required when applicable
<b>Notifications</b>	Notification letter provided by department must be filled out and distributed to the locations within 500 ft radius of the shoot location.	Required for all
<b>Parking locations</b>	For productions/picture vehicles	Required for all
<b>Maintenance of Traffic (MOT) including barricades, VMS signs, etc.</b>	From a private certified Barricade Company for street closures/ lane drops	Required when applicable
<b>Departments Service Fees</b> -Invoice will be provided by each department to the Organizer. Must be paid online at: <a href="http://www.miamigov.com/pay">www.miamigov.com/pay</a> .	<ol style="list-style-type: none"> <li>1.- Police Special Events</li> <li>2.- Fire</li> <li>3.- Parks and Recreations</li> <li>4.- Bayfront Park</li> <li>5.- Meter Rental (Miami Parking Authority)</li> <li>6.- DREAMS</li> </ol>	Required when applicable