



**City of Miami
Office of
Film and Entertainment**



Dear Resident/ Business

We will be filming scenes/shooting still photography for _____
at _____, in your neighborhood.
Proposed date(s): _____ Hours from: _____ To: _____

Description of the scene and parking location:

City of Miami Police: (will/ will not) be present for security and to adhere public safety and right of ways.

We have applied for all necessary permits and maintain all legally required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all City filming/still photography rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves.

Thank you, in advance, for your hospitality and cooperation while we are filming /shooting still photography in your area.

If you have any questions or concerns regarding this project, please contact us at the production office or by mobile phone or email.

Production Company: _____ Production Manager: _____
Phone Number: _____

City of Miami Contact: Joel Gonzalez (305)416-1072 or Mirtha Ojeda (305)416-1336.