



LITTLE HAITI REVITALIZATION TRUST BOARD OF DIRECTORS APPLICATION

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Business/Employer: CITY OF NORTH MIAMI Email/Phone: 786-262-2338
Business Address: 776 NE 125TH STREET, NORTH MIAMI FLORIDA 33161

CITY CODE SECTION 12.5-44(C)(5) STATES THAT NO EMPLOYEE OF MIAMI-DADE COUNTY OR ANY MUNICIPALITY OTHER THAN CITY EMPLOYEES SHALL SERVE ON OR BE APPOINTED TO THE LITTLE HAITI TRUST.
ARE YOU AN EMPLOYEE OF MIAMI-DADE COUNTY OR ANY OTHER MUNICIPALITY? [X] YES [] NO
IF YES, IS THE APPLICANT A FIRE FIGHTER OR LAW ENFORCMENT OFFICER? [] YES [X] NO

Please provide the following information in the space provided and attach a résumé.
EDUCATION: SEE RESUME ATTACHED
WORK EXPERIENCE: SEE RESUME ATTACHED
ORGANIZATIONS AND COMMUNITY ACTIVITIES: SEE RESUME ATTACHED

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[Signature]
Signature

1/29/2024
Date

SUBMIT ORIGINAL COMPLETED FORM(S) AND RESUME TO:
City Clerk's Office, Miami City Hall, 3500 Pan American Drive, Miami, Florida, 33133

Unless noted as "Florida Statute 119 Exempt", all information submitted is considered public record. The Florida Public Records Act (FPRA) requires the City to make all public records available for inspection and to provide copies upon request.

John Lorfils

North Miami, FL 33181 | (786) 262-2338 | jlorfils@northmiamifl.gov

GOVERNMENT OPERATIONS MANAGEMENT PROFESSIONAL

COMPLIANCE | CONTRACTS | PROJECTS | BUSINESS & FINANCIAL ACUMEN | RESOLUTION MANAGEMENT
TEAM MANAGEMENT | PROJECT MANAGEMENT | CONTINUOUS IMPROVEMENTS | ECONOMIC DEVELOPEMNT

Accomplished, dedicated, and knowledgeable Government Operations Management Professional with specialization working in both public and private sectors. Credited with 18-years of progressive leadership roles to include Assistant Director of Sanitation; Sanitation Manager; Contract Compliance Manager. Hold a formal education with a Master of Business Administration. Illustrate leadership utilizing human resource initiatives and management methodologies managing, mentoring, and evaluating a team of talented professionals. Provide strengths in administrative and financial acumen which includes critical reporting, contract review and interpretation, forecasting and extensive capital plan development. Effective leader fostering positive and trusting business relationships, reflect high integrity, core culture, and carry a passion for public service.

- Manage Sanitation Services/Operations
- Operating Budgeting/Cost Controls
- Process Improvements
- Internal Controls
- Project Management
- Cross Functional Fluency
- Team Management
- Change Management
- Reports/Presentations
- Compliance & Regulations
- Relationship Building
- Program Implementation

PROFESSIONAL CAREER OVERVIEW

CITY OF NORTH MIAMI, North Miami, Florida, 2020 – Present

Economic Development & Strategic Initiatives Director, 2021 – Present

Serving in a leadership and managerial role overseeing the Economic Development Department. Successful driving economic growth and development to the City of North Miami by attracting new businesses opportunities for good and services to the community, providing assistance to existing businesses and creating new job opportunities that will successfully aid in the transformation of the city and have a positive impact on the city's long-term economic prosperity.

- Successfully adopted a new ordinance on public-private partnerships, facilitating collaborations between the City of North Miami and private entities to drive economic growth and development.
- Initiated a groundbreaking technology initiative aimed at attracting startup minority tech companies to North Miami and to foster entrepreneurship, create new job opportunities through various training programs.
- Spearheaded an innovative initiative to monetize parking citywide, optimizing revenue generation and improving the overall efficiency of parking services in North Miami.
- Leading a comprehensive effort to revitalize the downtown corridor by overseeing the redevelopment of a new administrative complex that includes a new city hall; new police station; an expansion of the Museum of Contemporary Arts with the intent of creating a walkable and vibrant downtown to enhance the city's appeal and attracting new business opportunities to the community.

Assistant Director of Sanitation, 2020 – 2021

Serve in a management role overseeing the Sanitation Division within the Code Compliance Department. Manage exclusive Solid Waste Agreement between the City of North Miami and the private waste collector. Successful ensuring City's private waste collector continues to fulfill its contractual obligations to the City, its residents, and businesses.

- Creation of cost saving solutions for City's Code Compliance Department through analyzing/retaining third-party services to better address non-complying businesses and residents.
- Reflect leadership through training/developing sanitation clerk to utilize City's internal software's and daily administrative functions to better support and assist residents and business owners.
- Assure division remains in fiscal alignment regarding fund allocation for the budget year by developing and managing sanitation division's budget.

- Strong business acumen includes preparing reports and notices which assess penalties to private waste hauler regarding non-performing contractual obligations; prepare educational presentations to educate City residents and businesses on City expectations.

Sanitation Manager, 2019 – 2020

Executed in a management role overseeing exclusive solid waste contract between the City of North Miami and a private waste collector. Successfully ensured private waste collector fulfilled contractual obligations to the City and its residents and businesses. Managed City's Clean Team Division that consisted of 14 full-time and part-time staff members.

- Minimized number solid waste complaints by providing timely solutions to effectively address complaints.
- Provided recommendations to include penalties within the new contract agreement between the City and the waste hauler to ensure accountability.
- Led training and development to City's Sanitation Coordinator as a field supervisor which oversaw all field operations related to the Clean Team.
- Facilitated training for the Clean Team regarding daily field operations, how to utilize necessary equipment and machinery safely and efficiently. Created weekly work schedules, daily routes/task, which has resulted in cleaner public right of ways since the implementation of the Clean Team Program.

Contract Compliance Manager, 2017 – 2019

Served in a leadership role overseeing compliance, regulations, and contract administration activities for the city. Developed, recommended, and administered policies, procedures, and regulations for contract administration activities. Evaluated and monitored effectiveness/adherence regarding rules and regulations. Oversaw, coordinated, or completed inspections regarding various sanitation projects. Expertise included investigating, analyzing, and resolving contract-related problems and issues.

- Meticulously reviewed and interpreted local, state, and federal regulations pertinent to contract abatement; additionally, interpreted contract documents to evaluate appropriateness of change orders and invoices.
- Supported sanitation activities through coordination and monitoring of contracts and agreements.
- Utilized professional communication and presentation skills when presenting to City agencies, City Council, and other interested parties, groups, and public.
- Served the City of North Miami through monitoring compliance regarding terms and conditions of contractual agreements of the city.

Budget Analyst, 2015 – 2017

Executed as a subject matter expert which included analyzing vast financial documents for the City. Prepared, reviewed, computed, and routed budget/financial documents. Meticulously analyzed records and tabulates information, along with forecasting departmental revenues and expenditures to estimate departments year-end condition.

- Led the monitoring of daily financial transactions and operations of individual City departments, which provided internal control information and direction of the budget.
- Answered inquiries from department administrators and City employees regarding department revenues, expenditure reports, grant funding, and applications. Provided request for capital improvement projects and supplementals.
- Ensured compliance of departmental budget and other City policies through processing departments financial documents.
- Successfully reviewed, developed, and implemented developments five-year Capital Plan.

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Code Enforcement Officer, 2014 – 2015

Constituent Service Coordinator, Public Works, 2011 - 2014

Served in a leadership role performing field inspections to determine compliance with zoning and sign related ordinances. Assisted with cases brought before the Code Enforcement Board and other related Boards. Business acumen included maintaining detailed records and preparing reports for inspections. Offered a comprehensive understanding to legal procedures related to the enforcement of laws and ordinances.

Other professional Experience

Realtor-Associate, Green Street Realty formally known as Greater Realty Group, Miami, Florida, 2006 – Present

Mortgage Broker, Preferred Mortgage Lenders, Miami, Florida, 2007 – 2010

Loan Officer, Empire Lending Corp., Doral, Florida, 2003 – 2006

Organizations

Communities in Schools, 2017 – Present

Florida Redevelopment Association, 2021 – Present

International Economic Development Council, 2021 - Present

EDUCATION

Master of Business Administration, Florida International University, Miami, Florida

Bachelor of Science, Business Administration (Marketing), Florida International University, Miami, Florida

Associate of Arts, Business Administration, Miami Dade College, Miami, Florida

Associate of Arts, Business Administration, College of the Sequoias, Visalia, California

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